

CSC290 Project Plan Grading Rubric

	4.0	3.0	2.0	1.0	0.0
Grammar & Mechanics (20%)	<p>Clear, concise sentences.</p> <p>No grammatical errors.</p>	<p>Mostly clear, concise sentences.</p> <p>May have some minor grammatical errors.</p>	<p>Adequate sentence structure but may require editing for clarity/wordiness.</p> <p>Some grammatical errors, but these do not impede understanding.</p>	<p>Poor sentence structure. Writing may be wordy or difficult to follow in places.</p> <p>Many grammatical errors.</p>	<p>Very poor sentence structure, and/or Uses inappropriate language or language that is too informal.</p> <p>Significant grammatical errors.</p>
Project Details (20%)	<p>Plan provides a precise amount of details about the project goal, scope, deliverables, milestones, and risks.</p>	<p>Plan lists all the project goal, scope, deliverables, milestones, and risks.</p>	<p>Plan lists most of the project goal, scope, deliverables, milestones, and risks.</p>	<p>Plan lists some of the project goal, scope, deliverables, and milestones, and risks.</p>	<p>General statement that lacks sufficient detail to assure mutual understanding of project direction.</p>
Project Breakdown (20%)	<p>Plan provides a precise amount of details about the breakdown of tasks, division of work, and team members responsibilities.</p> <p>Work is divided evenly amongst team members.</p>	<p>Plan lists the breakdown of tasks, division of work, and team members responsibilities, but not with the right amount of detail.</p> <p>Work is divided evenly amongst team members.</p>	<p>Plan lists most of: the tasks, division of work, and team members responsibilities, but not with the right amount of detail or misses important tasks.</p>	<p>Plan lists some of: the tasks, division of work, and team members responsibilities, but not with the right amount of detail or have serious omissions.</p>	<p>General statement that lacks sufficient detail to assure mutual understanding of project direction.</p> <p>Work is divided unevenly or not at all.</p>
Team Dynamics (20%)	<p>Plan provides a precise amount of details about how the team will interact with one another, including a schedule of meetings and internal deadlines.</p>	<p>Plan lists how the team will interact with one another, but not with the right amount of detail.</p>	<p>Plan lists most of how the team will interact with one another, but not with the right amount of detail or misses important items.</p>	<p>Plan lists some of how the team will interact with one another, but not with the right amount of detail or have serious omissions.</p>	<p>General statement that lacks sufficient detail to assure mutual understanding of project direction.</p>
Organization (20%)	<p>Document is well formatted and well organized.</p> <p>The document presents information in a logical order.</p> <p>The headings are appropriate and have parallel structure.</p>	<p>Document is formatted as a project plan.</p> <p>The order in which information is presented can be improved, but is understandable.</p> <p>Most headings are appropriate.</p>	<p>Document is formatted as required but its organization could be improved.</p> <p>The plan does not present information in a logical way easy for the reader to understand.</p>	<p>Document is missing a section, exhibits formatting issues, or the sections are order in an illogical way.</p>	<p>Document is not formatted or organized according to assignment requirements.</p>