CSC290 Communication Skills for Computer Scientists

Tutorial 3

Sep 28, 2018

The Group Presentation

You will work collaboratively with your group to deliver a **Pecha Kucha presentation**.

Handout: https://www.cs.toronto.edu/~lczhang/290/group.html

Find your group!

Deliverables

Component	Weight	Due
Team Charter	7%	Oct 7
Presentation Plan	8%	Oct 24
Presentation Slides		Nov 14
Presentation	8%	Nov 23/30
Group Feedback	2%	Dec 3

Today

- What is a Pecha Kucha presentation?
- What are the presentation topics?
- What is the Team Charter?
- Start working on the Team Charter.

Pecha Kucha Format

- Total of 20 slides
- Each shown for 20 seconds (pre-timed)
- One image per slide (you may have some words on slides)
- Each person *must* present 3-6 slides
- Slides *must* be in MS PowerPoint format

Presentation Topics

Topics should be related to computer science and technology.
Topics not on this list need to be pre-approved by the instructor.

- ▶ Working from home
- ▶ Young CEOs
- ▶ Agile methodologies
- ▶ Unlimited vacation
- ▶ Office perks
- ▶ Biometrics
- ▶ Data Privacy
- ▶ Gender pay gap
- ▶ Social Networking for Professional Connections
- ▶ Digital Piracy
- ▶ Outsourcing
- ▶ E-Waste
- ▶ MOOCS

Presentation Topics

Only one team per tutorial section per topic.

Presentation topics will be chosen at the beginning of next week's tutorial.

Teams will be placed in a random order for choosing topics.

Rest of today

Discuss the **team charter** portion of the group work project.

Project Charter

Contains important information about the project:

- Project goals
- Project scope
- Stakeholders
- Constraints
- Assumptions
- Organization
- Budget

Team Charter

Contains important information about the team:

- ▶ Who are the team members?
- ▶ What are the goals of the team?
- ▶ What are you hoping to get out of working together?
- ▶ What skills does your team need?
- ▶ How will you define success?

The team charter should also discuss how team members will interact with each other:

- ▶ Will you use online tools? In-person meetings?
- ▶ What skills do your team members have?
- ▶ What are your milestones? Can you set dates to keep you on track?
- ▶ Who will submit the assignments on MarkUs?

Team Charter (cont.)

Team charter should not mention your presentation topic.

In fact, you don't need to know your presentation topic to get started!

Rest of today

- Get to know your team members!
- Choose a **team name**.
- **Brainstorm** aspects of how you will work together

Advice: don't worry about the template until you have a good idea of what the content of your team charter would look like.

You will have 40 min next tutorial to work with your group