

# Department of Computer Science, downtown campus Job Posting - Teaching Assistant Position – CUPE 3902, Unit 1 Fall 2025 term (September 1, 2025 – December 31, 2025 or up to January 9, 2026)

### Posted on June 23, 2025 as a Regular Posting

The Department of Computer Science seeks ~14 TA(s) for the following course:

CSC148H1F – Introduction to Computer Programming

Visit link for course description: https://artsci.calendar.utoronto.ca/course/csc148h1

Note: This course hires 3 types of TAs:

• C148H1F-B, CSC148H1F-C, and CSC148H1F-Lead (CSC148H1F-A is not offered in the Fall term)

## CSC148H1F-B: Regular TA

### Qualifications

Must be enrolled in, or have completed, an undergraduate program in Computer Science. Introductory programming courses or limited programming experience is NOT sufficient. Must have strong knowledge of basic data structures (stacks, queues, linked lists, binary search trees), recursion, object-oriented programming in Python, and introductory complexity. Experience with a debugger, unit testing, and demonstrated interest in face-to-face teaching is required. Demonstrated strong written and oral communication skills required. Must be available for at least one two-hour, in-person, lab section. (see the University's Timetable Builder for section times: https://ttb.utoronto.ca/). Must be available during regular business hours to complete all other assigned duties. This course has specific in-person, on-campus requirements as listed in the "Duties" section; please only apply if you can meet the availability criteria.

### **Relevant Criterion**

Previous experience is the more relevant criterion than the need to acquire experience in respect of this posted position.

### Duties

All duties are in-person unless otherwise indicated. ALL TAs may be required to lead weekly labs to assist in classroom activities for 2 hours Thursdays; slots are 9-11, 11-1, 1-3, 3-5 (see the University's Timetable Builder to confirm for section times: https://ttb.utoronto.ca/). Other duties include grading course assessments, holding office hours, and monitoring the online discussion board. CSC148 labs will be held fully in person. TAs must be able to be on campus regularly to perform their duties. This course also requires all TAs to be available to attend regular marking meetings during business hours.

This course also requires all TAs to be available to mark the final exam during regular business hours. The final exam date is determined by the Faculty of Arts & Science and may be scheduled between Dec. 5-23. The exam schedule is released in November 2025. Every effort will be made to schedule and complete the exam marking within 5 business days after the final exam date. TAs may be required to complete grading January 5-9, 2026 if the exam is scheduled during the last few days of the exam period. The University is closed for the holiday break between December 24, 2025-January 4, 2026.

Positions Available: 12

# CSC148H1F-C: Ramp-up TA

## Qualifications

All qualifications for the CSC148H1F-A TA position, and also: prior TA experience in CSC148; demonstrated experience teaching in a lab or lecture setting; strong oral communication skills; strong organizational skills; basic video-editing skills.

# **Relevant Criterion**

Previous experience is the more relevant criterion than the need to acquire experience in respect of this posted position.

### Duties:

This is largely a remote job, meetings may be scheduled in-person. Preparation and delivery of an all-day, online workshop for CSC148 students who have prior programming experience in a language other than Python. Editing a recording of the video for posting online. Preparation of practice questions using the PCRS web application and/or Quercus. Must be available to deliver the workshop online from 10am-5pm, on Sunday, September 7, 2025.

**Positions Available: 1** 

Hours of work: 15 hours

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# CSC148H1F-Lead: Lead TA

### Qualifications

Must be enrolled in, or have completed, an undergraduate program in Computer Science. Previous CSC148H1 TA required. Introductory programming courses or limited programming experience is NOT sufficient. Must have strong knowledge of basic data structures (stacks, queues, linked lists, binary search trees), recursion, object-oriented programming in Python, and introductory complexity. Experience with a debugger, unit testing, and demonstrated interest in face-to-face teaching is required. Demonstrated strong written and oral communication skills required. Must be available for at least one two-hour lab time or for all three hours of lecture in at least one section of the course. Check the timetable for times: https://ttb.utoronto.ca/. Must be available during regular business hours to complete all other assigned duties. This course has specific in-person, on-campus requirements as listed in the "Duties" section; please only apply if you can meet the availability criteria.

### **Relevant Criterion**

Previous experience is the more relevant criterion than the need to acquire experience in respect of this posted position.

### Duties

All duties are in-person unless otherwise indicated. Duties may include: Assisting the course-coordinator in the preparation of homework assignments, term tests and the final exam; Organizing the marking of student work; Meeting with course instructors and TAs; Marking student work, including the term test and final exam; Holding office hours; and monitoring the course forum. Covering labs in case of emergencies. CSC148 lectures and labs will be held fully in person (see the University's Timetable Builder for section times: https://ttb.utoronto.ca/ ). TAs must be able to be on campus regularly to perform their duties. Other duties include grading tests and exams, holding office hours, and monitoring the online discussion board.

This course also requires all TAs to be available to mark the final exam during regular business hours. The final exam date is determined by the Faculty of Arts & Science and may be scheduled between Dec. 5-23. The exam schedule is released in November 2025. Every effort will be made to schedule and complete the exam marking within 5 business days after the final exam date. TAs may be required to complete grading January 5-9, 2026 if the exam is scheduled during the last few days of the exam period. The University is closed for the holiday break between December 24, 2025-January 4, 2026.

Positions Available: 1

Hours of work: 60 hours

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**Estimated Course Enrolment: 400** 

Rate of Pay: \$52.97 /hour (+ vacation pay)

### **Application Process**

Apply online at: https://tapp.cs.toronto.edu/hash/external/postings/G7AMXcXfoALSZ575eDHxrdLx

In your application you will be asked to provide a brief response to the following questions for CSC148H1F-B and CSC148H1F-C

• Based on the qualifications of this posting, please briefly describe how your academic history, and/or research and professional experience make you qualified for this position.

In your application you will be asked to provide a brief response to the following questions for if you are applying for the CSC148H1F-Lead position:

- Do you have previous experience as a TA for this course, specifically at the Department of Computer Science, St. George campus?
- Please provide a brief statement of interest as to why you are interested in being the lead-TA for this course:

The deadline to submit your application is **Wednesday July 16, 2025 at 11:59pm EST.** For more information, you may contact:

Patrina Seepersaud, Admin Staff Department of Computer Science St. George Campus, University of Toronto <u>https://web.cs.toronto.edu/</u> E-mail: <u>tacoord@cs.toronto.edu</u>

The University strives to be an equitable and inclusive community, and proactively seeks to increase diversity among its community members. Our values regarding equity and diversity are linked with our unwavering commitment to excellence in the pursuit of our academic mission. The University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact <u>uoft.careers@utoronto.ca.</u> During employment, to request accommodation from the University, contact the supervisor or department chair and/or Health & Wellbeing Programs & Services at <u>hwb@utoronto.ca.</u> For more information about accommodations at U of T, please visit our Accommodation webpage.

The hiring criteria for Teaching Assistant positions are academic qualifications, the need to acquire experience, previous experience and previous satisfactory employment under the provisions of this Collective Agreement.

Candidates who are members of Indigenous, Black, racialized and LGBTQ2S+ communities, persons with disabilities, and other equity seeking groups are encouraged to apply, and their lived experience shall be taken into consideration as applicable to the position.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ2S+ persons, and others who may contribute to the further diversification of ideas.

This job is posted in accordance with the CUPE 3902 Unit 1 Collective Agreement.

The position(s) posted above is (are) tentative, pending final course determinations and enrolments.

Positions posted here are open to Graduate Students in the School of Graduate Studies, Postdoctoral Fellows and Undergraduate Students in the University of Toronto.

Preference in hiring shall be given to Graduate Students enrolled in the School of Graduate Studies of the University of Toronto or those who have made application to be enrolled in the School of Graduate Studies of the University of Toronto.