Inspection Summary Report

Inspection Identification:

Project: ___________________________
Inspection ID: ______________________
Meeting Date: ________________

Work Product Description:

Inspectors | Signature | Preparation Time
--- | --- | ---
1. Author: ______________________ | ______________________ | ______ hours
2. Moderator: ____________________ | ______________________ | ______ hours
3. Recorder: ____________________ | ______________________ | ______ hours
4. Reader: ______________________ | ______________________ | ______ hours
5. Inspector: ____________________ | ______________________ | ______ hours
6. Inspector: ____________________ | ______________________ | ______ hours
7. Inspector: ____________________ | ______________________ | ______ hours

Inspection Data

Pages or Lines of Code: Meeting Time: ________ hours
Planned for Inspection: _____ Total Planning Effort: ________ labor hours
Actually Inspected: _____ Total Overview Effort: ________ labor hours

Total Preparation Effort: ________ labor hours
Actual Rework Effort: ________ labor hours

Product Appraisal

ACCEPTED as is
___ conditionally upon verification
NOT ACCEPTED
___ reinspect following rework
___ inspection not completed

Verifier: _____________________________
Projected Rework Completion Date: ____________