

**DEPARTMENT OF COMPUTER SCIENCE**  
**Faculty of Arts and Science**  
**University of Toronto**  
**CONTINUOUSLY POSTED NOTICE**  
**FILLING SESSIONAL INSTRUCTIONAL ASSISTANT POSITIONS**  
**UNDER THE CUPE 3902 UNIT 3 COLLECTIVE AGREEMENT**

**HOW TO SUBMIT AN APPLICATION**

The Department of Computer Science may hire Sessional Instructional Assistants to assist in the delivery of some of its undergraduate courses. Specific courses will be posted on the Departmental website at [www.cs.utoronto.ca](http://www.cs.utoronto.ca), and on our Departmental bulletin board outside room 3302 in the Sandford Fleming Building, 10 King's College Road. To be considered for a position, a CUPE 3902 Unit 3 application form, PDF format [Employment Application Form – University of Toronto](#)

and Curriculum Vitae must be submitted to:

Hana Lee, Undergraduate Program Assistant  
Department of Computer Science, Bahen Center, room 4254  
[ugo-staff@cs.utoronto.ca](mailto:ugo-staff@cs.utoronto.ca)

A valid email address is required. We prefer that applications and CV's be submitted via email.

**GENERAL INFORMATION**

Generally speaking, we expect to make decisions in August for Winter or Fall courses, in December for Spring courses, and in April for Summer courses. However, some decisions may be made earlier or later than these time frames, depending on circumstances. Unexpected vacancies may arise at any time.

Applications will be retained for twelve (12) months. Persons who submit applications and CV's will receive emailed job postings for specific positions for the subsequent twelve (12) months. This notice is posted pursuant to the CUPE Local 3902 Unit 3 Collective Agreement.

For your information: Please note that, with respect to the hiring of Sessional Instructional Assistants, the Unit 3 Collective Agreement affirms that the provisions of Article 14:03(a) of the CUPE Local 3902 Unit 1 Collective Agreement (extending preference in hiring to students enrolled in the School of Graduate Studies of the University of Toronto or prospective graduate students who have made application to be so enrolled), take precedence as between Unit 1 and Unit 3.